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## Joyner Library



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### 2000-2001 Annual Report

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### 2000/2001 Executive Summary

The year 2000/2001 held a major challenge for Academic Library Services (ALS). Reducing the reliance upon print journals while increasing access to electronic journals was a realignment task that the library faculty embraced. Ali Abdulla, Reference Department Head, led a Journal Realignment Committee which established valuable guidelines for print journal reduction. Stefanie DuBose and Kathy D'Angelo performed heroic feats of analysis and negotiation to see that the best electronic data bases were added to our collections.

Two major departmental reviews, Music and Government Documents, were conducted during the year. Plans were made to renovate the Music Library with compact shelving, new furniture, and new staffing arrangements. The issues surrounding Government Documents were continued into the Fall semester.

The receipt of the Langford endowment funds promised increased spending on materials. The decision was reached to add an Associate Director for Collections, along with an Associate Director for Administration and User Services, to enhance our collection development.

The Office of Development coordinated two new Joyner celebrations. A reception was held honoring the Langfords and their portraits were unveiled. The Founder's Day celebration was in honor of the Wendel and Alva Smiley Patron's Wall and the naming of Smiley Way in front of the building. Dwain Teague, Associate Director for Development, coordinated the events.

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## Building Operations 2000-2001

- 1) A fulltime Security Officer was hired for the department to oversee the library security guards as well as coordinate all Joyner Library security measures and procedures
- 2) Building Operations coordinated the planning and oversight of a major compact shelving installation in the West Wing basement.
- 3) The department also coordinated the planning and design of a major renovation project on 2nd floor Phase II. This project resulted in the construction of five new staff offices and a large conference room which now are part of the already existing Administration suites.

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## Cataloging's top accomplishments for 2000-2001

- 1) The successful completion of a second three-month test of Project 2600, a new unit devoted strictly to the rapid cataloging new monographs, resulting in the permanent establishment of the Express Cataloging Unit and the permanent hire of a 75% SPA employee to staff it.
- 2) The Serials/Microforms Unit completing the cataloging of two large microform sets, Library of American Civilization and Library of English Literature, to the delight of the public services departments and a number of their patrons.
- 3) The expansion of the Marcive retrospective conversion of government documents project to include all government documents materials to ensure consistency in Horizon.

4) The emptying and surplussing of the general stacks shelflist, ending our reliance on a paper shelflist.

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## Music library in 2000-2001

1. Completed the copy cataloging of an approximately 1,000 title backlog of audio CDs.

2. Initiated the addition of brief catalog records for the music library's collections of choral octavos and sheet music to the local online system.

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## North Carolina Collection Annual Report, 2000-2001

### Statistics

#### Holdings:

Printed books, serials, documents added	1,118*
Total printed books, serials, documents	22,555
N.C. Depository microfiche pieces added:	2,648
Total N.C. Depository microfiche:	35,020
Microfilm reels added:	132
Total microfilm reels :	11,965
Cartographic materials added:	9
Total cartographic holdings	4,347
Broadsides added:	0
Total broadsides:	25
Prints added:	1
Total prints:	1
Bound newspaper clippings added:	1 linear foot
Total bound newspaper clippings:	11.5 linear feet

\* This figure does not include the Roberts Collection, described below, which will be counted as the books are cataloged

<b>Public Services</b>	2000-2001	1999-2000
Bibliographic instruction presentations:	14	18
Persons served in presentations:	216	287
On-line database searches:	15	7
Reference questions:	3,693	4,232
Directional questions:	782	815
E-mail questions:	80	23

**Circulation**

Books and documents checked out of the library:	2,154	2,044
In-house use of materials:		
Books, pamphlets and printed documents:	8,508	6,551
Microfilm reels:	4,320	2,741
Depository microfiche:	277	335
Clipping and vertical file materials:	599	592
Cartographic pieces:	205	244
Rare books:	249	91
Newspapers:	736	360
<b>Grand total circulation:</b>	<b>17,048</b>	<b>12,958</b>

2000-2001

**Use of Web-based Resources ("hits")**

North Carolina Periodicals Index	18,648
Homepage	6,747
North Carolina Websites guide	4,773
N.C. Newspapers of Microfilm guide	1,437
Genealogy and Local History page	1,158
Eastern/Daily Reflector Index	1,106
Subject Guides page	947
What's New page	732
Newspaper Clipping File guide	622
Legal Resources page	547

**Narrative Information****Highlights****Web Page Development**

The North Carolina Collection's Web pages were re-designed to conform to Joyner Library's new templates. Staff enhanced the North Carolina Periodicals Index, updating it several times during the year, to a total number of 4,688 abstracts. The index is regularly among the most heavily used electronic resources offered by Joyner Library. During the year, it experienced 18,648 "hits." With the help of graduate assistants, the Reflector Index was completed through 1906, the last year of data provided by Mr. Roger Kammerer, the compiler. The guide to North Carolina Websites, a heavily used feature, was updated. Staff began adding the department's new book lists to the "What's New" component of the Website.

Staff members and a volunteer, Mrs. Adrienne Boniface, made significant progress toward completion of the North Carolina Collection's component of the Eastern North Carolina Digital History Exhibit, the Pitt County Digital Tobacco History Exhibit. For the 1900 Pitt County census component, data entry was completed for the town of Greenville, Greenville North of the Tar River, Greenville Township, and the town of Farmville. Data for Greenville and Greenville North of the Tar River were proofread and corrected. Introductions and captions were written for most components of the project and aggregate census data and labor statistics were marked up. Student assistants scanned images and created databases necessary for the development of the Website.

**Exhibits and Public Programs**

Staff mounted several noteworthy exhibits. "Robert Harrill, the Fort Fisher Hermit" opened July 27, 2000, with a public program held in

Jenkins Fine Arts Center. Articles about this exhibit appeared in the Daily Reflector, the News and Observer, and USA Today. This, and two other exhibits, "North Carolina Foodways: A Past & Present Sampler" and "Greenville in Print and Portraiture," were featured on local television programs.

#### **Publicity and Outreach**

In addition to publicity associated with the public programs, the collection continued its monthly series of articles in the Daily Reflector that feature books and other materials of interest to the general public. A color poster about the collection was distributed to all public and academic libraries in Eastern North Carolina, and to school libraries in Pitt County. The North Carolina Collection's brochure was updated and re-printed. In July, 2000, the Federation of North Carolina Historical Societies distributed to History Day advisors in Eastern North Carolina a letter from the North Carolina Collection inviting them and their students to utilize the collection's resources for History Day projects. An article about the Pitt County Digital Tobacco History Project was submitted to Our State magazine. Staff contacted the university's Writing Center and made arrangements to provide bibliographic instruction to English 1200 students during the 2001- 2002 academic year.

#### **Efforts to Improve Quality of Service**

In response to an increasing number of requests for scanned images, a scanner was installed at the service desk. The CPUs of public workstations were moved below the computer tables, allowing staff to lower monitors, for ease of viewing. Staff revised the collection's guides pertaining to Blackbeard, genealogy, legal resources, and current periodicals, and they compiled two guides to source material concerning Greenville and Pitt County. Announcements concerning changes in hours were made through the departmental Website and on the telephone greeting. Staff studied the serials collection in an effort to determine the status of subscriptions. Significant progress was made toward re-formatting the old newspaper clipping file and adding subject headings for these clippings to the clipping file database. The collection acquired a CD-ROM version of Education Law in North Carolina, which was added to the library's network of electronic resources. URLs for digital versions of serials were provided to the Cataloging Department, so they could be added to records in the Horizon online catalog. Staff began an inventory of the North Carolina Collection's holdings in June, 2001.

#### **Wiggins Portrait**

In June, 2001, Ms. Jeanne Jenkins, a staff member of Joyner Library, gave the North Carolina Collection a portrait she painted of Miss Marguerite Wiggins, North Carolina Librarian from 1968 until 1991. The portrait will be hung in the reading room.

#### **Dedication**

The North Carolina Collection was dedicated as the Verona Joyner Langford North Carolina Collection on Founder's Day, March 8, 2001. A portrait of Mrs. Langford, painted by Irene Bailey, was unveiled and later hung in the reading room.

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## **Preservation and Conservation Department Annual Report Highlights for 2000/2001**

The first group of flood-damaged materials was removed from the freezer/dryer and staff began working on the second phase of the recovery process.

Staff gave assistance to several institutions throughout the United States on how to deal with wet materials and mold outbreaks.

The Department began a cooperative relationship with Historic Bath in which conservation staff will repair some books for the site library.

Bob Colver of Ram's Head Bindery conducted a staff workshop on leather repairs

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## **Reference Summary of 2000-2001 annual activities**

Reference desk remained the busiest service desk at Academic Library Services, with staff answering 21,764 of patrons' information & research questions, and spending more time with each user for one-on-one instruction.

Reference continued to design and develop new electronic search tools and direct electronic services. The E-Journal Locator (now including 17,196 entries) proved to be most useful for finding full-text articles available to our patrons on the web. Pirate Source, a new interactive database is now up and running. It allows users to create (customize) subject guides specific to their information needs. It now contains 1300 records.

Reference increased outreach efforts and instructional opportunities for students and faculty. Number of students provided library instruction reached 5833 in 2000-2001, transforming the library into a true teaching and learning organization.

Elevated Email Reference into an essential service of tremendous value to users outside the library. The service received 605 questions during the 2000-2001 academic year, compared to 178 questions received during 1999-2000 year. Reference is working toward developing this service to its full potential, and is exploring the option of providing Chat/interactive reference as well as the issue of consortial digital reference.

Promoted distance education library services, through formal presentations and working with Instructional Technology Consultants and the Division of Continuing Studies, to ECU faculty involved in distance education. Reference anticipates library support for distance education will grow in the coming years.

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## Systems Department Notes for 2000-2001

- 1) Digital Library Exhibits The Digitization unit began research and preparation for three Eastern North Carolina Digital History Exhibits /exhibits/ (ECU Centennial, Steamers, and Tobacco).
- 2) Channel 69 The Video services unit successfully brought Channel 69, Community Television channel, online with evening programs including locally generated shows as well as canned programs. Daytime programs are provided by the Annenberg/CPB Corporation via the Annenberg Channel (off satellite). Video Services staff continues to produce local programs for the channel as well as create the various slide shows that air when daytime and evening programs end.
- 3) EZProxy The Networking/workstation support unit installed and configured the new EZProxy software for enhanced proxy services for campus. This new software does not require any user action other than login within the browser environment to access the library's electronic resources remotely.
- 4) NetLibrary Over 14,000 NetLibrary bibliographic records were loaded into Horizon for patron access.
- 5) iPac 1.0 A new web searchable interface was configured to access the Horizon online catalog. New features included patron empowerment, such as items checked out and online renewals. Selected search results in brief or complete form can be emailed to an individual's account.
- 6) Data closets ITCS personnel updated the Uninterruptible Power Supply units (UPS) in all Joyner data closets. These units provide backup power to the data switches in each closet when electrical power is lost from main campus or the building. Various data closets were updated with replacement switches and reprogrammed.

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## Joyner Library 2000-2001 Cancellations

### General Information

[Text of the March 9 memo from the Library Director](#)

(titles duplicated electronically)

[Text of the April 30 memo from the Library Director](#)

(response to state budget cuts)

[Serials Cancellation June Memo](#)

[Journal Cancellation Guidelines and Criteria](#)

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March 9, 2001

To: Deans, Department Chairs, Joyner Library Representatives, Library Faculty

From: Dr. Carroll Varner, Director, Academic Library Services; 328-6514

RE: Journal Realignment

## Summary

Due to continuing double-digit inflation in journal costs and to reduced materials budget support from the state legislature, significant cuts in the printed journal subscriptions will be made this fiscal year. The cuts will take effect January 1, 2002, with the start of a new journal volume year.

We hope to reduce the impact of the printed journal cuts by subscribing to electronic journal access at significant savings on a per journal basis. In addition, we will increase the frequency and efficiency of document delivery so that single articles can be obtained more easily.

The result will be a realignment of the way we access information from ownership of a limited number of printed journals to greatly expanded electronic access to journal literature.

Most of the library faculty has been working on the plans for journal realignment that follow. Please give the process your attention and be aware that we must take these steps if we are to stay within our allocated budget.

It is most important that the next two months be spent in consultation between library faculty and teaching faculty so that the best decisions possible can be made.

I will visit, or have already visited, the science departments personally to discuss this project.

## Purpose and Rationale

The purpose of this communication is to involve you in the process of preparing for the cancellation of print journals in 2001/2002. The rationale for the print journal cancellation is three-fold: (1) the cost of library materials has increased more rapidly than the materials budget, especially since the state no longer gives the libraries an inflationary increase, (2) the inflation rate for print journals, particularly those in the sciences, is disproportionately high in comparison to other library materials, and (3) the library, and the library profession in general, has made a conscious effort to move toward more electronic access to resources. This is becoming increasingly more important as we attempt to provide reliable and unrestricted access for distance education students and on-campus remote

users. These factors will make print journal cancellations necessary, and in order to realize savings in the next fiscal year, we must begin now to identify cancellations that will be effective with the 2002 subscriptions.

As you are probably aware, the state of North Carolina is confronting a budget deficit of at least \$700 million, and the universities in the UNC system must comply with a budget reversion. The libraries did not get any funding to cover serials inflation for FY 2000/2001 and it is unlikely that next year's materials budget will be any better. Furthermore, the serials inflation rate for the current year is higher than expected - an increase of up to 20% for some disciplines rather than the 8-10% that had been projected. In addition, there is the inevitable movement toward electronic access to journals. This movement is a result of the continuous technological change and innovation that have become an integral part of library operations, and the increased expectations by academic library patrons that full articles be delivered quickly through the utilization of full-text databases, linked full-text, or immediate document delivery services.

### **The Plan**

With these factors in mind, the library will start a process of print journal cancellations. As Department Chair and Library Representative, your participation is essential as the link between your department or school and the library. The emphasis of the Journal Realignment Project will be in three areas: (1) The sciences. Science journals take a disproportionate amount of the serials budget (the journals for the six science areas consume approximately 1/3 of our library's serials budget), and they fall into the category of the highest inflation rate for all journals. Simply stated, the library cannot sustain the expenditures for these titles. (2) Duplication between print and electronic journals. Here too, the library cannot afford to continue to pay for both the print and electronic versions of the same title. (3) Shift from print to electronic journal packages. Paradoxically, this will more than compensate for the losses that will result from the print cancellations, by making a wider universe of titles available and deliverable to the desktops of East Carolina University's academic community.

### **The Process**

The journal cancellation process will involve the following steps: (1) Your Subject Librarian will send out a departmental journal list to each Library Representative and Department Chair. (2) Faculty in your department should:

- Note which print journals are duplicated electronically. These titles will be automatically cancelled unless there is strong justification requiring maintaining the print version.
- Departments in the sciences will each have a targeted dollar amount to cancel, which your subject librarian will discuss with you.
- Your list of cancellations should be returned to the Library by April 9, 2001.
- The library will compile a revised journal cancellation list based on your feedback. The revised list will be sent to you again for final review in late April.
- Schools with multiple departments spending from the same library materials budget have only one list. The various Library Representatives should confer and facilitate the reviewing process for all departments in the school.
- In the shift toward electronic access, you may be asked to cut print titles that are available through electronic journal packages, even if these are not yet available electronically in Joyner Library.

Please make every effort to comply with the April 9th deadline. Should you have any questions, please feel free to contact your Subject Librarian who is a valuable resource person and who is ready to assist you in any way possible.

Broad participation by the faculty in this process is crucial to its effective completion. On behalf of the library's faculty and staff, I want to thank you in advance for your participation in this project.

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April 30, 2001

To: Deans, Department Chairs, Joyner Library Representatives, Library Faculty

Cc: Libraries Committee, Faculty Senate

From: Dr. Carroll Varner, Director, Academic Library Services

Re: Journal Realignment - Phase II

As you are already aware, the campus budget situation has worsened considerably in the last week. Academic Affairs was asked to identify \$8 million in potential cuts for the coming fiscal year. Due to various factors, Joyner Library is expecting a \$630,000 deficit in the library materials budget. While we are already involved in a significant journal realignment project, the savings identified thus far will not be sufficient to offset so large a deficit. This memo is to inform you that the cuts to print journal subscriptions will be much deeper than first anticipated. Instead of the \$250,000 originally targeted for cancellation, we are aiming for a \$500,000 reduction of the \$1.4 million print journal budget. In order to realize this level of savings, some additional criteria are being added to the process. All of these criteria combined should allow us to identify the half million in cancellations that are necessary to balance the materials budget. They are as follows:

- 1) All print titles currently duplicated in electronic format will be cancelled. (These titles were already identified in Phase I of the project.)
- 2) All print titles available electronically through proprietary journal packages will be cancelled. Joyner Library hopes to be able to purchase these packages before the print subscriptions cease in January 2002. Some packages under investigation include Ideal, Wiley, Kluwer, and SpringerLink. These will provide electronic access to many of the expensive science titles that we will lose in print, and will also allow access to many more new titles.
- 3) All print titles that cost over \$3,000 will be cancelled. The cost per use for these titles is too high to justify. We will need to use document delivery sources to meet the needs for articles from these publications.
- 4) All print titles with excessive inflation rates will be cancelled. The state no longer adds an inflationary increase to the library budget. Even when we received such funding, the amount was significantly less than the 15-20% increases typical of some journal publishers. We cannot sustain subscriptions to these titles over time without cutting into other library expenditures that would suffer as a result.
- 5) If all of these factors fail to produce enough savings, emphasis will be placed on print journals that support the education of undergraduate students at ECU, since this is the primary mission of our campus.

Your Subject Librarian is in the process of incorporating these additional criteria into the cancellation process and he/she will be in touch with you next week regarding additional titles that must be cancelled. Once final decisions are

made, the list of cancellations will be posted on the library web site for general information. Document Delivery options are also under investigation, so that titles not offered electronically or in print can be supplied on an article-by-article basis.

Should you have concerns about cancellations, please share them with your Subject Librarian by phone or e-mail. A list of the Subject Librarians can be found on the library's web site , along with additional information about the journal cancellation project. As we transition from print to electronic resources, I realize that faculty may need more training to use some of the technology. Subject Librarians are available to come to your department to provide individual or group instruction, so please let them know if you need assistance.

Clearly, there are other aspects of library collections and services that will be targeted for budget cuts. This memo is only concerned with serials cancellations. However, the print journals are being targeted initially for a number of reasons. First, because they comprise the largest single expenditure from the library materials budget line. Second, because they represent an ongoing commitment of library dollars and space. And third, because the level of journal inflation far exceeds the inflation for every other type of library purchase, and will eventually consume the entire materials budget if left unchecked.

As I mentioned before, academic libraries are in the midst of a paradigm shift from print to electronic collections, allowing simultaneous access for multiple users in multiple locations. The state budget crisis will surely hasten this shift, and will have a tremendous impact on the ability to grow graduate programs and collections at ECU. For at least the near future, the entire campus will need to make some hard choices about how to allocate its funds. Please be assured that the library is committed to adding new resources to support your teaching and learning and will do so as funding becomes available. I appreciate your understanding and cooperation during this very difficult time.



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June 13, 2001

Dear Professor:

The issue of proposed library cuts is one of grave concern to the faculty, staff, students and other members of the Joyner library/ECU community and we greatly appreciate faculty support for maintaining our budget and collections. The issues raised regarding the effect of the journal realignment on the educational and research programs at our institution have been discussed extensively among the librarians here at Joyner. Almost all libraries are facing the same circumstances, so these issues are under discussion at the national level in an effort to reach a resolution that works for both libraries and publishers.

One issue is the importance of journal literature to the sciences. Librarians understand the nature of scientific research as driven by the journal literature, and most notably the importance of journals that provide rapid communications. However, the mission of the library is to support the research and educational needs of the entire ECU community; not all areas rely on the journal literature as the sciences do. We strive to maintain a balance among all our collections. Economically speaking, this is increasingly difficult due to inflationary differences between the book and periodical budgets. As I'm sure you're aware, periodicals have inflated an average of at least 10% a year while books have inflated only 5-8% a year. Last year, the sciences journals inflated by almost 20%. We currently spend 2/3 of our budget to *maintain* our current journal expenditures and the yearly inflationary increases.

The realignment is a combination of two efforts which initially appear unrelated but are, in fact, closely tied together by the shift in philosophy regarding access to information. When this project began, it was decided that our course of action would be to cancel all titles that are duplicated, without embargo periods, electronically. The term "cancellation," in this case, reflects a change in access from print (which is only available within the library) to electronic (available to the desktop for all valid ECU

clients). Examples include *Angewandte Chemie* (Wiley InterScience), *Inorganica Chimica Acta* (Elsevier -- [www.sciencedirect.com](http://www.sciencedirect.com)) and *Journal of Catalysis* (IDEAL-[www.idealibrary.com](http://www.idealibrary.com)). These are only three of the many packages from highly reputable scientific publishers that we are currently examining to change our access from print to electronic. As Dr. Varner indicated at the Faculty Senate meeting, we are negotiating for access to all titles within such packages for the use of all members of the ECU community rather than simply those to which we already subscribe. There is an effect of such a paradigm shift on the need for greater research support for the sciences with respect to ECU's goal of becoming a research institution. Research universities (Triangle libraries, Association of Research Libraries members such as Yale, Cornell, Princeton, UGA, USC, etc.) already have access to Science Direct and/or IDEAL in their entirety. The impact of titles from these publishers is undeniable, although expensive, and we feel that these packages support the University's growing emphasis on research.

As a researcher myself, I understand the concern about issue browsing vs. electronic table of contents (TOC) browsing. While it is much easier to flip through a journal and scan the articles, the same information is contained in the online version; the difference, is, of course, the browsing mechanics since each article must be loaded to the browser. All of these packages offer email TOC notification so that researchers are one click away from the most current issue of a journal. Many faculty use the library extensively to maintain current knowledge of their fields.

Another important issue is that of the research paper trail. The databases we are purchasing contain titles that are heavily indexed by such services as *Chemical Abstracts*, *Biological Abstracts*, *Cambridge Scientific*, and most notably, *Web of Science* ([www.webofscience.com](http://www.webofscience.com)). The trend in the online version of these resources is toward cross linking to either a) other articles contained in the article references; and b) linking to available (and *subscribed*) full text of electronic journals. Thus, if we have electronic access to the majority, if not entirety, of a given scientific journal database, the paper trail should become easier to follow despite the fact that many unique titles will remain unavailable. It is my belief that these journal databases will assist our faculty in the research process.

At the last Faculty Senate meeting, many people mentioned their concern regarding archival access to electronic information purchased by ECU. I want to assure you that we are very involved with this issue. During the course of contract negotiations, one of my primary concerns is for archival access, in perpetuity if possible. Many companies offer archival access to journals for a small fee via their website or other technology. Many others use groups that are now beginning to act as national repositories for electronic information (Library of Congress, OCLC, JSTOR, Yale and other universities). We are continuing to monitor the marketplace and make the best decisions available to the ECU community. These choices have improved considerably over the past few years and I fully expect that trend to continue.

Finally, I must address cancellations that are NOT format changes. Because of the



projected deficit, we will be canceling journals that are not available in electronic formats. I'd like to thank the chemistry faculty for their concern and extensive input into this process. I have received the journal ranking file developed by the faculty, and it will definitely help us in determining what titles can be cut. The library will try to maintain subscriptions to those titles ranked as "essential" and "extremely useful" but this will depend on the new budget. Those ranked as "very useful" will be considered for cancellation, but will also be on a "rescue list" if the budget isn't as dire as predicted. Three of the four titles ranked as "somewhat useful" and "least useful" are published by Elsevier. Due to the nature of that contract, we may exchange those subscriptions for other Elsevier titles of equivalent value rather than cancel them.

I would be happy to address any other concerns regarding the serials realignment that faculty may have, either via email or in person.

Stefanie DuBose  
Collection Development/Serials Librarian

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### [Journal Cancellation Guidelines, Phase II in response to state budget crisis](#)

#### Journal Cancellation Guidelines Phase I

To assist the subject librarians in with the cancellation project, members of the Journal Cancellation Task Force have developed the following general listing of steps to determine what current titles are potentially available electronically and from whom. The first step is determining what is currently duplicated . The second step is locating the full text electronic availability of our current journals . The final step will be determining what should be kept in paper and documenting those reasons .

We are also requesting that each librarian follow the [format](#) outlined below. A file is available for downloading to streamline the process as much as possible.

Please note that the deadline is 4/9/01 for each list. If the lists are ready earlier, send them to Stefanie .

#### Process

##### Step One

Check the [E-Journal Locator](#) to see what we currently have access to. These titles will be cancelled unless there is a compelling case explaining why the electronic version is not adequate to meet user needs. Titles which are not on this round of cancellations are from the following vendors: **Catchword, Ingenta, Emerald, American Institute of Physics, Institute of Physics, Highwire Press, Oxford University Press, Cambridge University Press, DeGruyter, Turpion and the American Physical Society** .

##### Step 2

Search the following sites to see if any of our current titles are available electronically, noting dates of coverage. Please check ALL titles on your subject list to ensure that we have as much pertinent information available regarding each title to which Joyner subscribes.

#### Meta-Sites for determining electronic availability:

[JAKE -- Jointly Administered Knowledge Environment \(sample page -- text file\)](#)

#### Column definitions:

- Link -- provides a direct link to the journal homepage through the gateway listed in the Resource column.
- Resource -- where the title is indexed or available full text. These include IDEAL, Synergy, Kluwer and Springer. There are other resources that provide access to the electronic version **contingent** upon having a print subscription: these include EBSCO Online, OCLC's Electronic Collections Online and SwetsNet Navigator.
- Provider -- who makes the title available; i.e., who would get our money for the access to either citations or full text.
- Citations and Full Text columns -- " + " means available; " - " means not available.

[California Digital Library Project](#)

[NewJour List Archive](#)

If the title you are searching for is not found in the above sites, check the [Serials Directory](#) . If a publisher has a web site, check that site to see if the journal in question is available electronically.

You may also want to check to see if your titles are on the shelf in Periodicals. This will help us clean the lists before making final recommendations to Dr. Varner for cancellation. It may be that titles have already been cancelled; if so, then that's one less title to worry about!

**Step 3**

Examine your list of duplicated or electronically available titles. This round consists of determining **why** something should be kept in paper format. Suggested reasons are on Kathy's [evaluation worksheet](#) .

Here are some useful files for determining what should be kept. Both of these reports are in Excel format and include *only* our Faxon titles:

[Journal Indexes](#) --Alphabetical by journal title, this lists where each journal is indexed.  
[Journal Membership/Combination Report](#) --Also alphabetical by title, two types of packages are listed. One type is membership based, and those may not be canceled. The second type are either institutional subscriptions or titles which are tied together.

- If you find titles that are not current on your list, please batch the titles in question and send them to [Wes Daughtry](#) for clarification.

**Format**

Please send your information electronically in the format described below. Rather than creating the spreadsheet as described, you may download the file and transfer your specific title information to the file. This will allow us to sort the data in way that will assist the library in suggesting resources for future licensing.

[Format for submitting duplication information](#) (NOTE: This spreadsheet is sized to legal paper!)

The spreadsheet contains the following information: journal title, 98/99 prices, 99/00 prices, % change, [electronic access now](#), [electronic access possible](#), in what proprietary package is the title available, notes (for any other information you'd like to note), savings now, and savings later. *If anyone has suggestions for further refining this format, please let [Stefanie](#) know.* The information in the first three columns can simply be pasted into this format from your subject list.

Title	ISSN	98/99 price	99/00 price	% change	e-access now?	e-access possible	Package available	Notes	savings from duplication	savings from packages	Held in NC
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We appreciate the assistance of each subject librarian during this process. Please direct any questions or suggestions to [Stefanie DuBose](#) (x2598) or [Marilyn Lewis](#) (x0296).

**Journal Cancellation Guidelines Phase II**

Due to the increasing concerns statewide regarding the UNC System budget cuts, the library must cancel another \$250,000 in print serials, for a total amount of \$500,000. Each subject librarian must re-examine their lists and apply the following criteria to determine further journal cuts:

- Titles costing over \$3000
- Titles with excessive inflation rates
- Titles that do not meet the primary ECU goals of undergraduate and graduate education

All responses are expected by **May 4, 2001** , whether or not departmental titles fit the above criteria.

The list of cancellations is available at the main [Joyner Library Cancellation Page](#) . There will be both alphabetical title access as well as subject access. Comments or questions may be directed to the [subject librarian](#) for each area.

**Journal packages Joyner Library is exploring**

**Administration Annual Report Page**

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# Faculty Senate



## EAST CAROLINA UNIVERSITY FACULTY SENATE

### ACADEMIC, APPELLATE, AND SENATE COMMITTEE

### ANNUAL REPORT

2000-2001 Academic Year

### COMMITTEE:

Libraries

- Faculty Officers
- Faculty Senate
- ECU Faculty Manual
- University Standing Committees
- UNC Faculty Assembly
- Academic Unit Codes of Operation
- University Calendars
- Issues of Importance for Faculty

**1. Membership (include ex-officio members).**

- Allan Rosenberg Carroll Varner
- Ronnie Smith Dorothy Spencer
- Karen Crowell Alexandra Shlapentokh
- Tom Raedeke Monique Foster
- Martin Schultz
- David Hursh

**2. Meeting Dates (include members present\*).**

*\* and members who contributed to committee action, but were not at the meeting.*

Sep 20, 00 – Rosenberg, Crowell, Raedeke, Schultz, Smith, Varner, Shlapentokh, Foster

October 18, 00 – Smith, Hursh, Schultz, Foster, Varner, Shlapentokh

November 15, 00 - Rosenberg, Crowell, Hursh, Raedeke, Schultz, Smith, Varner, Spencer

January 17, 01 – Smith, Hursh, Raedeke, Spencer, Varner, Shlapentokh, Varner

March 01- Rosenberg, Smith, Hursh, Schultz,

April 18, 01- Rosenberg, Raedeke, Smith, Shlapentokj, Spencer

**3. Subcommittees established during the year (include progress**

**and/or completion of  
work).**

None

**4. Accomplishments during the year, especially as addressed through committee goals.**

**Please include recommendations made to any University agency other than the**

**Faculty Senate that will be noted under #5.**

Extensive neview of libraries budgets

Review of library surery (see attached)

**5. Reports to the Faculty Senate (include dates and resolution numbers).**

None

**6. Business carried over to next year (list in priority order).**

1. Materials budget
2. Formula for funding depts.
3. Survey recommendations
4. Library liaison meeting

**7. Evaluation of the committee (include anything that hindered or assisted the**

**committee's work during the year).**

- A. Charge: met charge regarding budget revision
- B. Personnel: active participation of library directors / staff.
- C. Attendance: fair/poor faculty attendance.
- D. Responsibilities: adequate
- E. Activities: Initial faculty survey of library services

**8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the**

**effectiveness of the committee.**

-Faculty appointed committed to attend meeting.

-Emphasize need for library administration to consult with committee before policy changes affecting faculty are made.

**9. Does the Committee's organizational meeting next year need to be earlier than the date set this year? no**

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## Academic Library Services

### Mission Statement

April 6, 2000

Academic Library Services plays an integral and essential role at East Carolina University.

The mission of Academic Library Services is to aid in fulfilling the purpose and objectives of the university.

To accomplish this role the library pledges:

- To encourage use of the library and its facilities by the university and general community, always giving service to the university community first priority
- To develop collections of materials that support and enrich the present and projected curricula of the university
- To provide reference, research, and general materials, and make provision for the remote use of appropriate resources
- To aid and instruct library patrons in the use of information resources and to provide guides to the resources
- To cooperate with other institutions in fulfilling the mission of Academic Library Services.

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### Academic Library Services

Joyner Library  
Annual Report Statistics  
Fiscal Year 2000-2001

Collections		
Volumes	held June 30, 2001	1,119,983
Number	of monographic volumes purchased	31,852
2000-01		
Number	of current serials	2,706
Number	of microform units	1,810,108
Number	of Government Documents	526,863
Manuscripts	and archives (linear feet)	9,949
Cartographic	materials	101,586
Audio	materials	16,723
Film	and Video	4,724
<b>Expenditures for Library Materials</b>		X

Monographs	\$ 758,861
Current        serials	\$1,989,864
Other         library materials	\$ 90,062
Total         library materials	\$2,838,787
Contract       binding	\$ 53,725
Other         operating expenditures	\$ 842,534
<b>Instruction</b>	x
Number         of library presentations to groups	359
Number         of total participants in library presentations	7,525
<b>Reference</b>	x
Number of reference transactions	21,764
<b>Circulation</b>	x
Number         of initial circulations	110,921
Total         circulations	126,562
<b>Interlibrary Loans</b>	x

Total libraries	number of filled requests provided to other	9,383
Total libraries	number of filled requests received from other	9,046

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## Academic Library Services 2000-2001 General Revenue Budget

### Salaries

Faculty	1,480,484
Graduate Assistants	201,412
Staff Salaries	1,999,419
Fringe Benefits	45,000
Student	111,120
Subtotal	\$ <u>3,837,435</u>

### Operating

Supplies	135,524
----------	---------

Communications		25,649
Printing		25,448
Repairs		41,493
Online		62,971
Travel		56,888
Misc.		50,131
	Subtotal	\$ <u>398,104</u>
<b>Maintenance</b>		26,848
<b>Equipment</b>		399,645
	Subtotal	\$ <u>426,493</u>
<b>Materials</b>		
Approval Books		370,000
Standing Orders		55,000
Firm Orders		200,000
Serials		1,358,000
Electronic Access		713,765
Other		157,394
	Subtotal	\$ <u>2,854,159</u>
Grand Total		\$ <u>7,516,191</u>

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### PERSONNEL CHANGES

Valerie Garner resigned from her position in the North Carolina Collection, August 31, 2000.

Pat McGee resigned from her position as Department Head in the Teaching Resources Center, September 18, 2000.

Susan Gardner was hired as an Instruction/Reference Librarian in the Reference Department, October 1, 2000.

David Baggett was hired as Computer Systems/Proxy Administrator in the Systems Department, September 11, 2000.

Dawn Beckwith was hired as Computer/Horizon Administrator in the Systems Department, September 16, 2000.

Melissa Williams was hired as Computer Systems/Telecommunications Administrator in the Systems Department, September 18, 2000.

Felicia Vines, formerly a part-time temporary, was hired as part-time Library Assistant in the Cataloging Department, November 13, 2000.

Coleen Allen, formerly in Circulation, was reassigned to the Special Collections Department, November 16, 2000.

Trudy McGlohon, formerly in Circulation, will serve as Library Technical Assistant I in Building Operations, November 16, 2000.

Angela Suggs Davis was hired as Supervisor of Access Services in the Music Library, December 4, 2000.

Jan Mayo will serve as Interim Head of the Cataloging Department, effective December 1, 2000.

Gail Munde resigned from her position as Associate Director in Academic Library Services, December 15, 2000.

David Durant will serve as Interim Head of Government Documents, effective January 1, 2001.

David Hursh accepted the vacant position of Head, Fletcher Music Library, effective January 1, 2001.

Walter Zoller will take a year's leave of absence from his Faculty position in Government Documents, to work as an inspector with the Government Printing Office, January 1, 2001.

Bryan Roberson now works half-time for Building Operations and half-time for the Digital Learning Center, effective February 1, 2001.

Roger Davis was hired as a Security Officer II in the Building Operations Department, February 19, 2001.

David Baggett resigned from his position as Computer Systems/Proxy Administrator in the Systems Department, February 21, 2001.

Becky Foster resigned from her position as Processing Assistant V in the Administration Office, February 23, 2001.

Cari Lovins resigned for her position as Administrative Assistant I in the Development Office, February 28, 2001.

Christina Bowers accepted the vacant Processing Assistant V in the Administrative Office, March 1, 2001.

Tracy Blake was hired as a Media Technician II in the Systems Department, March 5, 2001.

Anna Hardee, formerly in Building Operations, has assumed half-time responsibilities in Interlibrary Services and half-time responsibilities in Special Collections, effective March 26, 2001.

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## FACULTY ACTIVITY

### 1. JOURNAL ARTICLES

Mary A. Boccaccio, Assistant Professor  
Flood of the Century. Manuscript Collection.8#7:5. 2000

Mary A. Boccaccio, Assistant Professor  
Flood of the Century. North Carolina Libraries.cover 69;73. 2000

Bryna R. Coonin, Assistant Professor  
Local History in North Carolina Libraries: Selected Bibliography & Directory.  
North Carolina Libraries.50#1:18-23. Spring/Summer 2000

David Durant, Assistant Professor  
Webwatch-Summer Olympics on the Web. Library Journal.123#13:34-36. 2000

David Durant, Assistant Professor  
Webwatch-Arab-Israel Conflict. Library Journal.125#4:30-32. 2001

David Durant, Assistant Professor  
Webwatch-Holocaust Education Online. Library Journal.126#20:32-36. 2000

Janice Lewis, Assistant Professor  
An Assessment of Publisher Quality by Political Science Librarians. College & Research Libraries.61#313:323. 2000

Marilyn Lewis, Assistant Professor  
Unwrapping the Serials Package. Serials Review.26#3:79-80. 2000

Marilyn Lewis, Assistant Professor  
LAMA Education Committee Discusses Future. Library Administration and Management.14#240-241. 2000

Ralph L. Scott, Professor  
Academic Freedom and Due Process Fund. NC Academe.5. 2001

Ralph L. Scott, Professor  
Retirement Funds to Cover Deficit? NC Academe.#1:7. 2001

Ralph L. Scott, Professor  
Wired to the World: Online Rx Information. North Carolina Libraries.58#1:26. 2000

Ralph L. Scott, Professor  
Wired to the World: Hurricane Websites. North Carolina Libraries.58#3:74. 2000

Ralph L. Scott, Professor  
Distance Learning on the Hurricane Coast. DLS Newsletter.10#1:3. 2000

Nancy P. Shires, Associate Professor  
The Virtual Library: Pros and Cons for Public Relations. Library Administration and Management.14:95-97. 2000

Elizabeth H. Smith, Professor  
After Floyd: Reaching Out to Help Flood Victims Recover Precious Possessions. North Carolina Libraries.58#3:57-63. 2000

Edith J. Tibbits, Assistant Professor  
Lasting Concerns. MLA Newsletter.121#8-9. 2000

## **2. BOOK REVIEWS IN PROFESSIONAL JOURNALS**

Bryna R. Coonin, Assistant Professor  
Review of The Bank of Cape Fear of Wilmington, North Carolina in North Carolina. Spring 2001. Page (s) 32.

Bryna R. Coonin, Assistant Professor  
Review of "McColl: The Man With America's Money" in North Carolina Libraries. Fall 2000. Page (s) 86.

David Durant, Assistant Professor  
Review in Choice. November 2000. Page (s) 515-16.

David Durant, Assistant Professor  
Review of Trouble Spots: The World Atlas of Strategic Information in Choice. May 2001. Page (s) 1608.

David Durant, Assistant Professor  
Review in Choice. July/August 2000. Page (s) 1961.

David Durant, Assistant Professor  
Review of Encyclopedia of Cold War Politics in Choice. February 2001. Page (s) 1067.

David Durant, Assistant Professor  
Review in Choice. December 2000. Page (s) 688.

David Durant, Assistant Professor  
Review in Choice. December 2000. Page (s) 692.

David Hursh, Assistant Professor  
Review of Internet Policy Handbook for Libraries in Serials Review. May 2000. Page (s) 75-76.

Janice Lewis, Assistant Professor  
Review of The Philosophy of Law in Booklist. June 1&15, 2000. Page (s) 1960.

Janice Lewis, Assistant Professor  
Review of Congressional Quarterly's Guide to Congress in Booklist. June 1&15, 2000. Page (s) 1944, 1948.

Janice Lewis, Assistant Professor  
Review of Encyclopedia of Management in Booklist. June 1&15, 2000. Page (s) 1954-1955.

Janice Lewis, Assistant Professor  
Review of Encyclopedia of the U.S. Supreme Court in Booklist. February 15, 2001. Page (s) 1176, 1178.

Janice Lewis, Assistant Professor  
Review of Encyclopedia of the American Constitution in Booklist December 1, 2000. Page (s) 754, 756

Nancy P. Shires, Associate Professor  
Review of Best American Essays 2000 in Library Journal October 10, 2000. Page (s) 94.

Nancy P. Shires, Associate Professor  
Review of Break Every Rule: Essays on Language, Longing, and Moments of Desire in Library Journal. May 1, 2000. Page (s) 112

Nancy P. Shires, Associate Professor

Review of Here First: Arnold Krupot and Brian Swann in Library Journal .June 1, 2000. Page (s) 132

Nancy P. Shires, Associate Professor

Review of The Nature of Generosity in Library Journal. December 2000. Page (s) 132

Nancy P. Shires, Associate Professor

Review of As Seen on TV in Library Journal. August 2000 Page (s) 102

Nancy P. Shires, Associate Professor

Review of Talk Stories in Library Journal. October 15, 2000 Page (s) 70

Nancy P. Shires, Associate Professor

Review of Artifacts, Fictions, and Memory: An Insidious Bouquet in Library Journal. March 1, 2001 Page (s) 93

Nancy P. Shires, Associate Professor

Review of A Stay Against Confusion: Essays on Faith and Fiction in Library Journal. March 1, 2001 Page (s) 86

Nancy P. Shires, Associate Professor

Review of Many Circles: New & Selected Essays in Library Journal. April 1, 2001 Page (s) 101

Walter J. Zoller, Assistant Professor

Review of WTER National Business in Business Information Alert. October 2000

Page (s) 11

### **3. ABSTRACTS (INCLUDING THOSE PUBLISHED IN PROCEEDINGS)**

Nancy P. Shires, Associate Professor

The Triple Crown of Public Relations. Technical Communications

4th Quarter (November 2000) 47: 605

Nancy P. Shires, Associate Professor

Integrating Editing Students into a Multidisciplinary Engineering Project. Technical Communication 4th Quarter (November 2000) 47: 603

Nancy P. Shires, Associate Professor

Technology Rules at Professional Pub Confab. Technical Communication. 4th Quarter (November 2000) 47: 606

Nancy P. Shires, Associate Professor

The Riches of Hypertext in Scholarly Journals. Technical Communication 4th Quarter (November 2000) 47: 606

Nancy P. Shires, Associate Professor

Improving Undergraduate Involvement in Management Science and Business Writing Courses Using the Seven Principles in Action. Technical Communications 4th quarter (November 2000) 47: 603

Nancy P. Shires, Associate Professor

Developing Digital Strategies. Technical Communication. 4th Quarter (November 2000) 47:606

Nancy P. Shires, Associate Professor

Computer Conversations and Writing Apprehension. Technical Communication. 4th Quarter (November 2000) 47:603

Nancy P. Shires, Associate Professor

Pioneering Experiences in Distance Learning. Technical Communication. 3rd Quarter (August 2000) 47:431-32

Nancy P. Shires, Associate Professor

E-Mail with Feeling. Technical Communication. 3rd Quarter (August 2000) 47:430

Nancy P. Shires, Associate Professor

When You Have To Put It To Them. Technical Communication. 3rd Quarter (August 2000) 47:433

Nancy P. Shires, Associate Professor

Use Clear Writing to Show You Mean Business. Technical Communication. 3rd Quarter (August 2000) 47:437

### **4. MUSICAL PERFORMANCES AND PRODUCTIONS**

David Hursh, Assistant Professor  
Recital. (October 23, 2000)

David Hursh, Assistant Professor  
Handel's "Messiah" performance. (January 22, 2001) \*originally scheduled for 12/4/00; new programs not printed.

David Hursh, Assistant Professor  
Rodgers and Hammerstein Musical Rev. (April 6, 2001)

## 5. ELECTRONIC PUBLICATIONS

Bryna R. Coonin, Assistant Professor  
Conference Report: STS General Discussion Group. (2001)

Janice Lewis, Assistant Professor  
Seven Step Guide to Library Research. (July 2000)

## 6. OTHER PUBLICATIONS

Bryna R. Coonin, Assistant Professor  
American Library Association, Business Reference & Adult Services Section, Web Resources Page.  
(July 2000)

Bryna R. Coonin, Assistant Professor  
Life as a Tar Heel. (March 18, 2001)

David Hursh, Assistant Professor  
East Carolina University Music Library Strikes a Silver Tone. (August 2000)

Nancy P. Shires, Associate Professor  
North Carolina Delight 'Fore' Golphers Everywhere. (February 2001)

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