

## Joyner Library Procedure Manual

300.10.85

Subject: Interlibrary Services: North Carolina Collection

Title: NC Collection – Interlibrary Lending

Operational Procedure –Date Adopted by the Library Services Faculty: February 3, 2005

Date Revised: November 5, 2020

### PRINT RESOURCES

Monographic titles in the North Carolina Collection Stacks may be borrowed based on the same guidelines applied to books in the General Circulating Collection.

Serials and non-circulating materials, including those in the Reference Collection and Closed Stacks (rare books, Roberts Collection, broadsides, maps, and prints) may not be borrowed.

### MICROFORMS

In general, microfilm cannot be borrowed from the NC Collection unless special permission is given by the NC Collection Librarian. At the discretion of the NC Collection staff, digital scans of the film can be made to fill specific reference requests. All scans must comply with copyright restrictions. Lending period: four weeks from date film is mailed; no renewals.

Maximum number of reels per requesting patron: four.

Microfiche of state documents or newspapers will be duplicated by Interlibrary Loan and the originals returned to the North Carolina Collection.