

## Joyner Library Procedure Manual

200.90

**Subject:** Electronic Resources

**Title:** Electronic Resources Use Guidelines for Website

**Operational Procedure - Date Adopted by the EHRA Assembly:** May 5, 2005

**Date Revised:** March 3, 2011; April 2, 2020

To provide access to subscription databases and electronic journals, ECU Libraries are required to sign licenses agreeing to certain terms and conditions regarding the use of the information or data. The guidelines below provide a general outline of acceptable and non-acceptable uses of our electronic resources. Specific databases and journals may have different terms. Many publishers are aware of the technological potential for violating license restrictions and may monitor the use of their products to ensure that the terms of the agreement are being followed. If these restrictions are violated, the provider may terminate access to the database or journal to the entire University.

### **Authorized users are:**

- Currently enrolled full or part-time ECU students
- ECU faculty (full or part-time)
- ECU staff (full or part-time)
- Walk-in library users, while in the building
- Area healthcare providers and Vidant Health employees (limited to some health-related resources)

### **Off campus/remote use is:**

- Available for most web-based electronic resources
- Available to ECU students, faculty, and staff with current ECU e-mail accounts through the ECU Libraries' access management service
- Available to area healthcare providers through the AHEC Digital Library (limited to some health-related resources)
- Available to Vidant Health employees through the Vidant Health Intranet (limited to some health-related resources)
- Not available to users with Area Resident, Friends of the Library, or Educator cards

### **Acceptable uses generally include the ability to:**

- Browse, search, retrieve, and view content.
- Print one copy of an article for personal use (scholarly, educational, or non-commercial research)

- Download one copy of an article for personal use (scholarly, educational, or non-commercial research)
- Send one copy of an article to an authorized user
- Use brief quotations from the content with the customary acknowledgement of the source

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