Joyner Library Procedure Manual

Subject: Electronic Resources

Title: Electronic Resources Use Guidelines for Website

Operational Procedure - Date Adopted by the EHRA Assembly: May 5, 2005

Date Revised: March 3, 2011; April 2, 2020; November 8th, 2024

Electronic Resource Use Guidelines

To provide access to subscription databases and electronic journals, ECU Libraries are required to sign licenses agreeing to certain terms and conditions regarding the use of the information or data. The guidelines below provide a general outline of acceptable and non-acceptable uses of our electronic resources for individual research and study by authorized users. Many publishers are aware of the technological potential for violating license restrictions and may monitor the use of their products to ensure that the terms of the agreement are being followed. If these restrictions are violated, the provider may terminate access to the database or journal to the entire University. If you have a question about whether your use of a specific resource complies with its license, please contact ECR@ecu.edu.

Local area users may also wish to use NC LIVE electronic resources, available to them remotely through their public library.

Some of the resources our library makes available are open access. Open access articles, journals, and databases have fewer restrictions on use, and are generally marked with a Creative Commons license or other notice of terms. Contact ECR@ecu.edu if you have any questions about whether an item you're using is open access.

Authorized users are:

- Currently enrolled full or part-time ECU students

- ECU faculty and staff (full or part-time)

- Walk-in library users, while in the building

- ECU Health employees (limited to some health-related resources)

Off campus/remote use is:

- Available for most Web-based electronic resources

- Available to ECU students, faculty, and staff with current ECU e-mail accounts

- Not available to library users with Area Resident, Friends of the Library, Cooperative Borrower, or Area Educator cards

Acceptable uses generally include the ability to:

- Browse, search, retrieve, and view content

- Print one copy of an article for personal use (scholarly, educational, or non-commercial research)

- Download one copy of an article for personal use (scholarly, educational, or non-commercial research)

- Send one copy of an article to an authorized user

- Use brief quotations from the content with the appropriate citation of the source

Prohibited uses include:

- Systematic copying or downloading (e.g., downloading/printing/copying all the articles in a journal issue)

- Use of robots or intelligent agents to do systematic, bulk or automatic downloading

- Removal or alteration of the copyright notice on any licensed materials

- Sending a copy of licensed material to an unauthorized user either in print or in electronic format (this includes sending licensed material to a listserv or mass e-mail)

- Making licensed material available through an unsecured Internet server

- Selling, distributing or otherwise commercially profiting from use of licensed material

Artificial Intelligence (AI) and Text and Data Mining (TDM):

The library strives to secure AI and TDM usage rights for our users across our e-resource licenses. However, the scope of AI and TDM rights vary across licenses, and some may not allow these activities, or set conditions on them. Before using AI or TDM tools with any licensed library resource, please contact us for more information about the license governing that resource.

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