Printing for ECU Faculty & Staff, Cooperative Borrowers, and other Library Guests

Library guests may print in Joyner Library, but must register for a Papercut account and pay for their printouts. Circulation staff can help guests register for the printing account and print; however, due to our other duties, we are not able to provide detailed assistance with using the internet or productivity software (Word, Excel, etc.), or with completing forms or applications. The public Shephard Memorial Library offers such assistance at various times; please contact Shephard Library at 252-329-4376 to see when their help will next be available.

Papercut registration to print can be made from a computer by visiting http://pirateprint.ecu.edu.

From there, click “Create a GUEST account to print.” Then provide the requested information to create your account.

You will receive a confirmation page and an email. Make note of the information and retain it for your records.

After registration, visit the Circulation desk to add money to your account using cash, check, debit, or credit.

- The library is unable to provide refunds for amounts placed on the Papercut printing account that are not used. We are also not able to apply any remaining balance towards other library fees or fines.
- We strongly advise that you place small amounts of money at a time on your printing account to avoid having money left unspent. You may place additional money on your printing account at any time.
- Black and white printing costs $0.02 per page. Color printing costs $0.10 per page.
  Example: $1.00 pays for 50 b/w pages or 10 color pages.
- Double-sided printing counts as two printed pages, even though it is one sheet of paper.

Continue on the reverse.
How to print:

There are two ways guests can submit print jobs to the Joyner Library Papercut print system.

1. From our guest computers, click print and select the PapercutJoyner printer from the list. Do not select the Student Printer option.

   At the prompt, enter your Papercut account username and password.

   ![Login](image.png)

   After you click OK, you will see this message pop up.

   ![Message](image.png)

   Most of the print release stations throughout the library are for ECU student printing only. As a library guest who is not a current ECU student, you must retrieve your print job from the community print release station across from the Circulation desk in the lobby.

   Login to the community print station with your Papercut account information. Choose your print job by locating your login name under the Owner column. Press the Print button in the lower right hand corner of the screen to release your print job. Money will be deducted from your printing account. If you have exhausted your printing balance, you may add additional funds at the Circulation desk.

2. To print from your own device, you will need to use Web Print. Please visit a service desk for information on how to use Web Print.

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