Subject: Lost and Found Items

Title: ALS Lost and Found Procedure

Administrative Procedure - Date Issued by Administration: September 1994

Director: Kenneth Marks

Date Revised: April 4, 2019

Academic Library Services will collect personal belongings left in Joyner Library and temporarily hold them for claiming. Library Security is responsible inventorying all lost/found items, including ID cards. If the owner of a lost/found item can be identified, Library Security personnel will attempt to make contact with that person. At the end of the semester, items of value are routed to the Lost and Found Department administered by the East Carolina University Police.