

## **Recasing Text Block in Original Case**

(January 29, 2011 - Librarian to Librarian Networking Summit)

### **Supplies:**

Paste off sheets  
Container with water  
Scrap board or cutting mat (used to cut lining to size)  
Wax paper  
Spine lining, heavy paper or heavy cloth  
Plexiglas rods or waxed dowel rods  
Board or plate of Plexiglas  
Polyvinyl Acetate Jade 403  
Bricks (2)

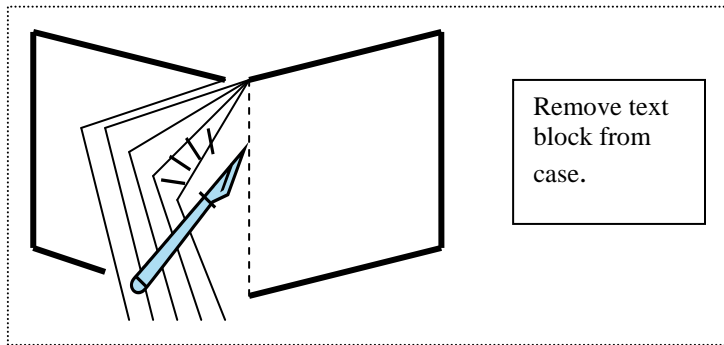
### **Tools:**

Pencil  
Ruler  
Brush  
Scissors  
Bone folder  
Scalpel handle with blade

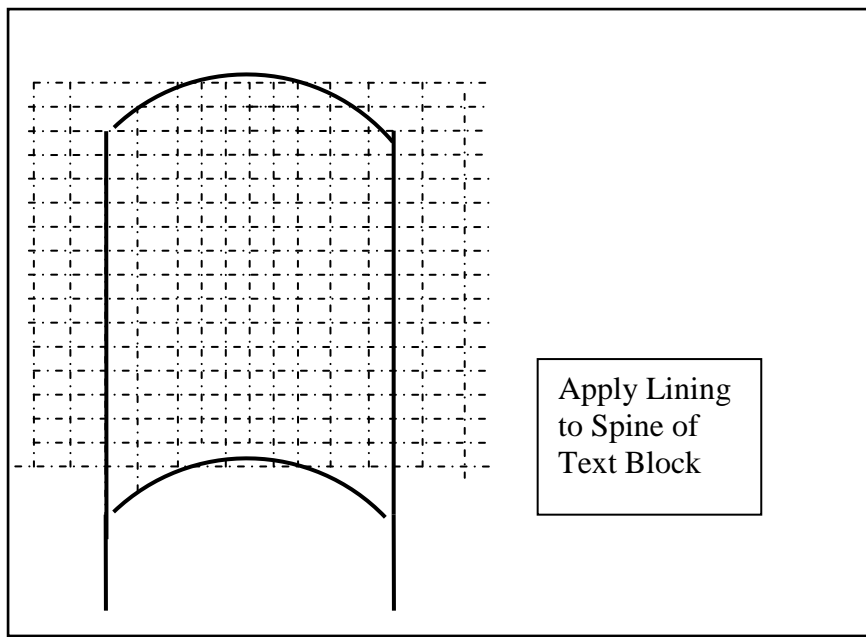
### **PROCEDURE:**

1. Using the scalpel finish detaching the text block from the case if needed (Figure 1)
2. Cut spine lining (can be heavy paper or heavy cloth) to height of text block and 1 ½ inches wider than spine
3. Attach spine lining to the binding edge of the text block (Figure 2)
4. Insert text block evenly into the case and carefully place case and text block onto work surface
  - a. \*Text block should remain in place or you will need to line it up in the case again
5. Insert wax paper and paste off sheet between the front cover and text block (Figure 3)
6. Apply glue to spine lining; remove paste off sheet, pull wax paper snugly into the gutter and close cover
7. Carefully open front cover to a 90° angle and rub down spine lining to front cover
8. Be sure the wax paper is snugly inserted into the gutter
9. Repeat this process for the back cover and text block
10. Position Plexiglas rods in joints, place board or Plexiglas plate on top (Be sure to keep spine at a 90° angle)
11. Place a weight (such as a brick) over the joint area and dry over night (Figure 4)

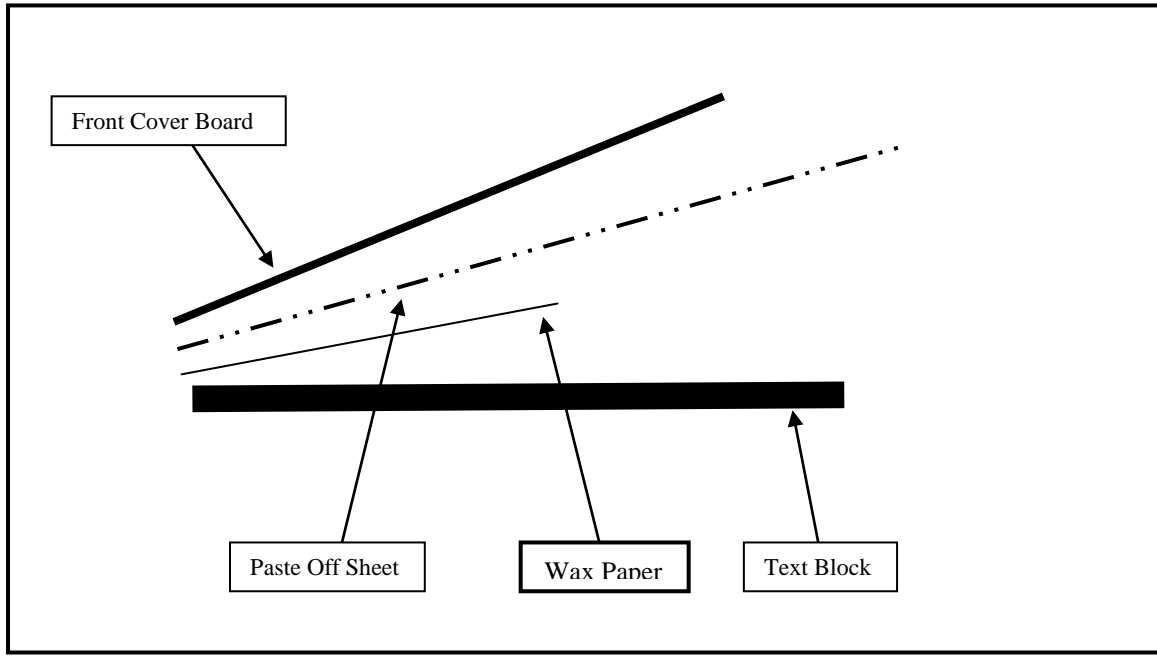
**Figure 1**



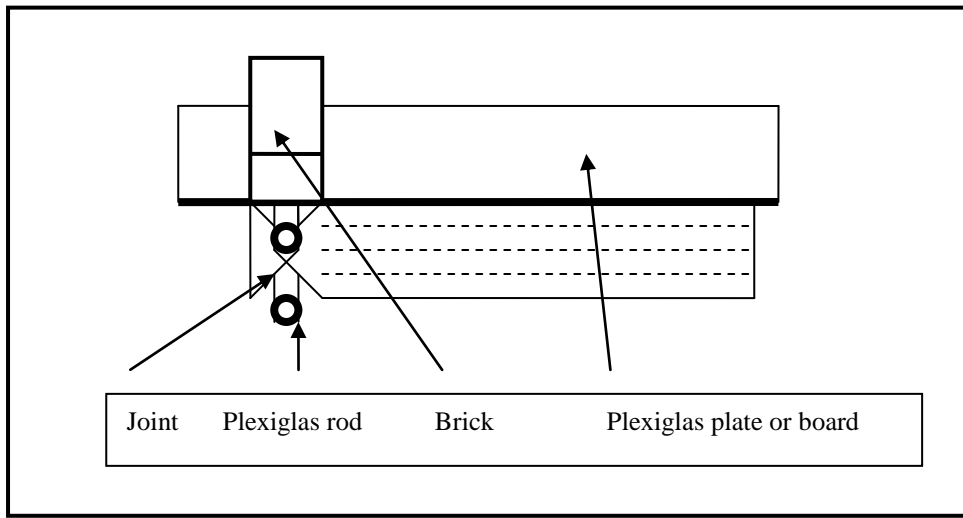
**Figure 2**



**Figure 3**



**Figure 4**



## VENDOR LIST

Local Hardware Store

Local Craft Store

Local Grocery Store  
(Can use regular wax paper)

Gaylord Bros.  
PO Box 4901  
Syracuse, NY 13221-4901  
Phone: 1.800.962.9580  
[www.gaylord.com](http://www.gaylord.com)

Talas  
330 Morgan Ave  
Brooklyn, NY 11211  
Phone: 212-219-0770  
[www.talasonline.com](http://www.talasonline.com)

University Products Inc.  
517 Main Street  
Holyoke, MA 01040  
Toll-Free Sales: 1.800.628.1912  
[info@universityproducts.com](mailto:info@universityproducts.com)  
[custserv@universityproducts.com](mailto:custserv@universityproducts.com)